



GURU NANAK COLLEGE

Postgraduate Multi Faculty Premier College
KILLIANWALI, DISTT. SRI MUKTSAR SAHIB (Pb.) - 151211
NAAC Accredited Grade "B"

Recognized by U.G.C. Under Section 2 (f) & 12 (B) & Permanently Affiliated to Panjab University Chandigarh

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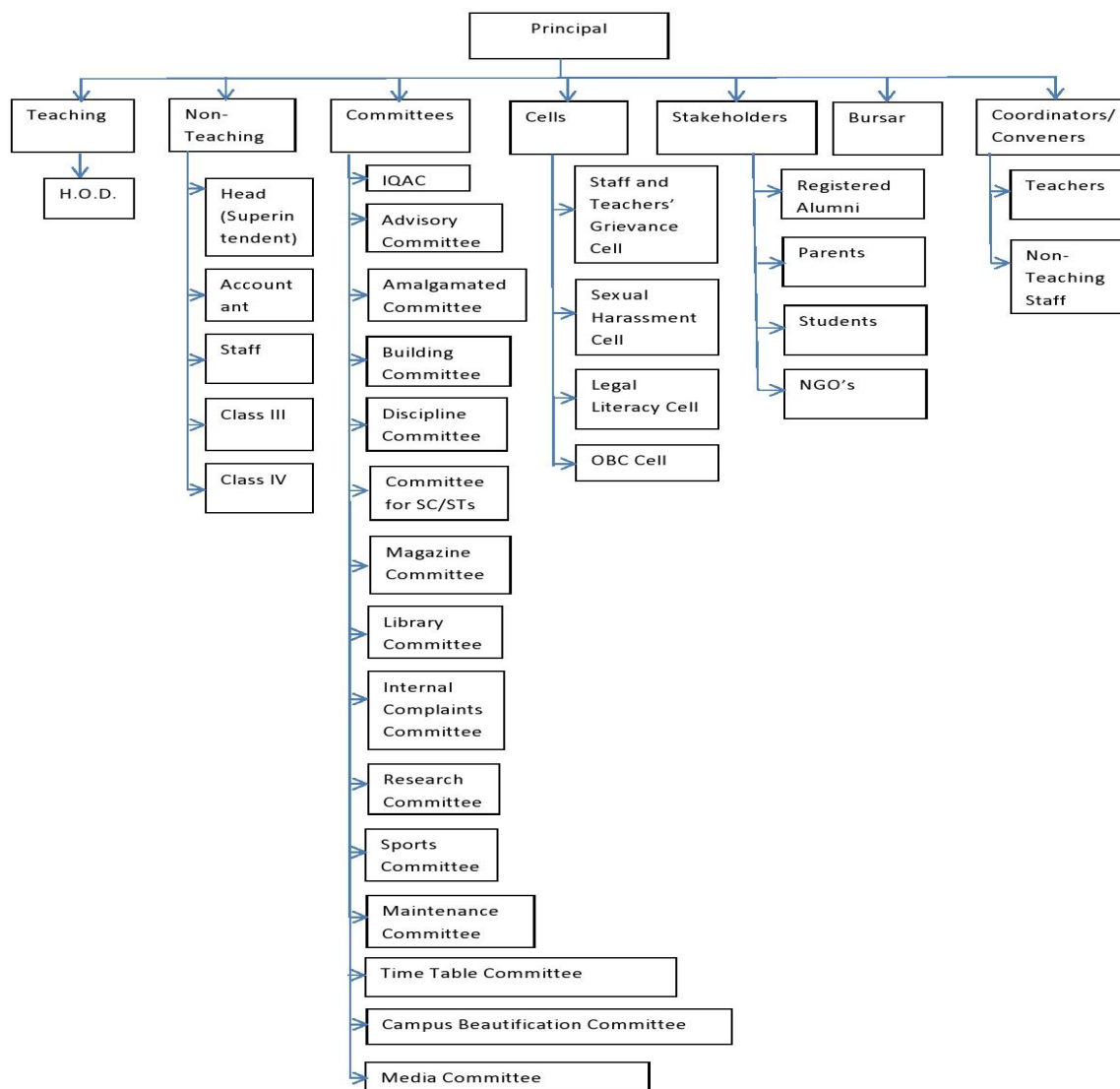
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1. Organizational Chart/ Organogram





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2. Guru Nanak Society Meetings

 **GURU NANAK COLLEGE**
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Ref. No. Dated.

Copy of the resolution passed by the Managing Committee Guru Nanak College,
Killianwali, Sri Muktsar Sahib dated 21-07-2020

Resolution-4	AGENDA	DECISION
	Discussion regarding AQAR for the session 2019-20.	It is resolved that AQAR for the session 2019-20 discussed and approved for submission to NAAC.

Principal 


Estd. 1956

Contact: 84273-60037, 01668-222345
website: www.gnckillianwali.com email: gncollegekillianwali@yahoo.co.in

Principal 
Guru Nanak College
Killianwali (Sri Muktsar Sahib)



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GURU NANAK COLLEGE/GURU NANAK SOCIETY KILLIANWALI (MUKTSAR)

A MEETING OF MEMBERS OF THE MANAGING COMMITTEE HELD ON 26-03-2021
THE Tuesday 26-03-2021 DAY OF March 2021
AT G.N.C. College, Killianwali AT 4:02 PM

PRESENT

S. No.	Name	Signature	S. No.	Name	Signature
1	Major (Retd) B. I. Dhillon	[Signature]	14		
2	S. Jagdeep Singh Sidhu	[Signature]	15		
3	S. Gurneet Singh Sidhu	[Signature]	16		
4	Sh. Navraj Tindal	[Signature]	17		
5	S. Kishan Singh Bhatia	[Signature]	18		
6	S. Anwar Singh Bhatia	[Signature]	19		
7	Bhupat Singh Bhatia	[Signature]	20		
8	Sh. Bhavt Bhatia (Prof.)	[Signature]	21		
9	Sh. Anand Bhatia (Prof.)	[Signature]	22		
10			23		
11			24		
12			25		
13			26		

No.	AGENDA	DECISION
1.	Minutes of the last meeting are read out for confirmation.	Confirmed.
2.	Four Asst. Prof. as under have completed 3 years of their last post period as shown against their names	Four Asst. Professors as under have completed 3 years of their last post period as shown against their names
(a)	Dr. Kishan Singh Bhatia	Dr. Kishan Singh Bhatia Asst. Prof. on 30/11/2020
(b)	Dr. Rajat Singh, Asst. Prof. Math. on 30-11-2020	Dr. Rajat Singh, Asst. Prof. Math. on 30/11/2020
(c)	Mrs. Manpreet Kaur, Asst. Prof. Economics on 30-11-2020	Mrs. Manpreet Kaur, Asst. Prof. Economics on 30/11/2020
(d)	Mrs. Gurninder Kaur Asst. Prof. Computer Application on 18-12-2020	Mrs. Gurninder Kaur Asst. Prof. Computer Application on 18/12/2020



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3. List of Committees

Sr.No.	Committees	Members	Functioning
1.	IQAC	Sh. Neeraj Jindal, (Secretary Managing Committee) Dr.S.S Thakur (Principal) Dr. Bharat Bhushan(C) Sh.M.L Grover, External Member Sh.Manish Bansal External Member Dr.K.S.Sandhu Mrs.SurinderKapila Mrs. Usha Goyal(Bursar) S. Sukhpal Singh Bhatti Mrs.Galaxy Gupta Miss. Gurbinder Kaur	IQAC co-ordinates with all stake-holders for their opinions and advises for quality assurance and also provide support for quality improvement in teaching, research and administarion etc.
2.	Advisory Committee	Dr.K.S.Sandhu Mrs. Usha Goyal(C) Dr. Bharat Bhushan	This committee gives suggestions to the administrator on all the important matters and reviews the functioning of other committees.
3.	Time-Table Committee	Sh.AmitBehal Dr.Seema Rani(C) Miss. Gurbinder Kaur	Prepares time-table very meticulously and implements with the consent of chair.
4.	Youth Festival/ Cultural Committee	Dr. Bharat Bhushan(C) Dr.KhushnasibGurbakhshish Kaur Mrs.Manpreet Kaur Sh.PrinceSingla	Plans, Coordinates and organizes national festivals, important days, cultural programms, talent hunt etc. Ensures participation and makes preparation for inter-college and youth-festivals.
5.	Sports Committee	Dr.K.S.Sandhu(C) Sh.Parveen Kumar Sh.PrinceSingla	Conducts annual Athletic Meet and makes preparation for sports competition.
6.	Magazine Committee	Mrs.SurinderKapila(C) Sh.AmitBehal Mrs. Usha Goyal Dr. Bharat Bhushan	It motivates the students for creative writing, collect articles, arranges and analises and get it printed in the form of 'Nanak Jot.'



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		Dr.KhushnasibGurbakhshish Kaur	
7.	Admission Committee	Mrs.SurinderKapila(C) Mrs. Usha Goyal Dr. Bharat Bhushan Mrs.Manpreet Kaur	Interviews the candidates, verifies certificates, distribution of prospectus and inform the students regarding admission policies and the outcome of various programs and courses.
8.	Prospectus Committee	Mrs.SurinderKapila Sh.AmitBehal(C) Mrs. Usha Goyal Sh.AshishBaghla	Collects information from all the departments, committees, cells and prepares the proposed academic plan.
9.	Alumni Association Committee	Sh. Neeraj Jindal Mrs. Usha Goyal(C) Dr.Seema Rani Sh.Parveen Kumar Sh.PrinceSingla	To inform, engage and inspire Alumni to stay connected to their alma-mates. Support college to achieve its Vision and contribute to its success, organises events/functions for social cause and maintain social engagement of college.
10.	Academic Council	Mrs.SurinderKapila Sh.AmitBehal(C) Dr.Seema Rani Dr. Bharat Bhushan	Prepares date-sheet, collection of question papers, seating plan, duties and final result in house test. Organises Convocation/Annual function every year in college.
11.	Research Committee	Dr. Bharat Bhushan Dr.Seema Rani (C) Dr.KhushnasibGurbakhshish Kaur Dr.PayalSingla	Encourage, promote and co-ordinates all the faculty members to do research work in their respective fields.
12.	Library Committee	Sh.Amandeep Singh (Librarian)-(C) Mrs.Galaxy Gupta Dr.PayalSingla Sh.PrinceSingla	Advices visits periodically, gives suggestion for the working of the library and verifies stock annually.
13.	Maintenance	Dr.K.S.Sandhu	Periodically visit to the whole college to

Principal
Guru Nanak College
Killianwali (Sri Muktsar Sahib)



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	Committee	Dr.Seema Rani (C) Dr. Bharat Bhushan	maintain and up keep of infrastructure.
14.	Campus Beautification Committee	Dr.K.S.Sandhu Dr.KhushnasibGurbakhshish Kaur Mrs.Manpreet Kaur Sh.Parveen Kumar	Maintains lawn, grounds and decorate stage as well as campus in college function.
15.	Legal Literacy Cell	Mrs.SurinderKapila Mrs.Galaxy Gupta	To organise lectures, relly, competitions to make the people aware about legal literacy.
16.	Red Ribbon Cell	Dr. Bharat Bhushan	To organise activities to make the people aware about the social evils prevailing in our society.
17.	NCC	Sh.Parveen Kumar Sh.PrinceSingla	To groom the youth of the country into disciplined and patriotic.
18.	NSS	Sh.AshishBaghla	Helps the students development and appreciation to other person's point of view and show consideration towards other living beings.
19.	Women Cell	Sh. Neeraj Jindal, Secretary Managing Committee Dr.S.S Thakur (Principal) Sh.Subhash Gupta (Advocate) Mrs.SurinderKapila Dr.Seema Rani	Sought out grievance of students and staff members and try to redress the complaints.
20.	Media and Public Relation Committee	Sh.AmitBehal Dr.KhushnasibGurbakhshish Kaur (C)	Prepares news in two languages to get it published in leading newspapers.
21.	Discipline Committee	Dr.K.S.Sandhu (C) Dr. Bharat Bhushan Mrs.Manpreet Kaur Sh.Parveen Kumar	To maintain discipline in the college campus.

Principal
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		Sh.Gurwinder Singh	
22.	Red Cross Society	Mrs.Manpreet Kaur (C) Miss.Gurbinder Kaur	To provide first-aid students and staff members.
23.	Purchase Committee	Sh.AmitBehal(C) Mrs. Usha Goyal Dr. Bharat Bhushan S. Sukhpal Singh Bhatti	Invites quotations and then select the right quotation with the consent of the chair.
24.	Fee Concession Committee	Dr.K.S.Sandhu Mrs. Usha Goyal (C) Dr. Bharat Bhushan S. Sukhpal Singh Bhatti	Determine the concession criteria under the guidance of Principal to felicitate the fee concession to the economically weak and deserving students.
25.	Career Counselling Cell	Mrs.Galaxy Gupta Dr.PayalSingla	Gives guidance and counselling to the needy students.
26.	HEPSN/SC,ST Cell	Miss. Gurbinder Kaur (C) Sh.AshishBaghla	To make the students aware about the concessions and different scholarships given by State Govt.
27.	RTE, RTE and Right to Service Cell	Dr. Bharat Bhushan	Right to information for citizens to secure access to information under the control of public authorities to provide for furnishing certain information to citizens who desire to have it.

4. Internal Complaints Committee cum Women Cell

8.1.2021

Proceedings

On 8th January, 2021 a meeting of Internal Complaint Committee was held at 1.25 pm in the Conference Hall in connection with the complaint filed by Mrs. Jaspal Kaur (Deptt. of Hindi) against S. Grewinder Singh Sandhu of the same department. Following members have attended this meeting:

1. Sh. Neeraj Tindal
2. Sh. Subash Gupta (Advocate)
3. Mrs. Pooja Tindal (Honorable member of Managing Committee)
4. Dr. Surinder Singh Thakur (Chairperson)
5. Mrs. Surinder Kapile (Co-ordinator)
6. Dr. Seema Rani

It was decided in this meeting that both the parties should be called for their viewpoints. First of all Mrs. Jaspal Kaur was called to explain her complaint in which she admitted that whatever has been written in complaint is true to the fact and she demanded that her name should be deleted from social media and also asserted that she would tender apology if found guilty.

Then S. Grewinder Singh Sandhu was called and the Committee explained about the complaint against him. He proved his stand by telling that he has some proofs against her and he would produce the same before the Committee. Then, he was directed by the Committee to delete all the messages damaging the image of staff members and strictly warned not to post such messages in future.



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8-1-2021

A meeting of Women Cell was held in Conference Hall in connection with the complaint submitted by Madam Jaspal Kaur from Hindi deptt. against S. Gurminder Singh Sandhu from deptt. of Hindi. All the members of the Internal Complaints Committee were informed telephonically to attend this meeting at 1.00 p.m. in Conference Hall.

1. P. N.
2. SC Gupta
3. P. N.
4. S. P.
5. Seema Rani
- 6.

10.2.2021.

A meeting of Internal Complaints Committee will be held in Conference Hall at 1.15 pm. The following members are informed about the meeting.

Agenda

To read out the minutes of previous meeting.

Regarding the complaint made by Mrs. Jyoti Kaur against S. Gurminder Singh Sandhu.

Any other with the consent of chair.

The following members have attended the meeting.

1. Sh. Neeraj Jindal

2. Sh. Subash Gupta

3. Dr. Surinder Singh Thakur

4. Mrs. Surinder Kapil

5. Dr. Seema Rani

Dr. Thakur

Kapil

Seema Rani



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10.2.2021.

Proceedings

In this meeting, it was found that as the chance was given to S. Gurminder Singh (Hindi Deptt.) to produce the proofs against the complaint of Mrs. Jaspal Kaur of department of Hindi, but he did not submit any proof against her till day. It was also found that as per the directions of Committee, the posts related to the complaint made by Mrs. Jaspal Kaur had been deleted from social media. As such the complaint has been resolved. Both the parties are advised to maintain decorum of college and also maintain harmony among the staff members so that a cordial atmosphere prevails in college.

1. Sh. Neeeraj Jindal
 2. Sh. Subhash Gupta
 3. Dr. Surender Singh Thakur
 4. Mrs. Surender Kapil
 5. Dr. Seema Rani
- Dr. Kapil
Seema Rani



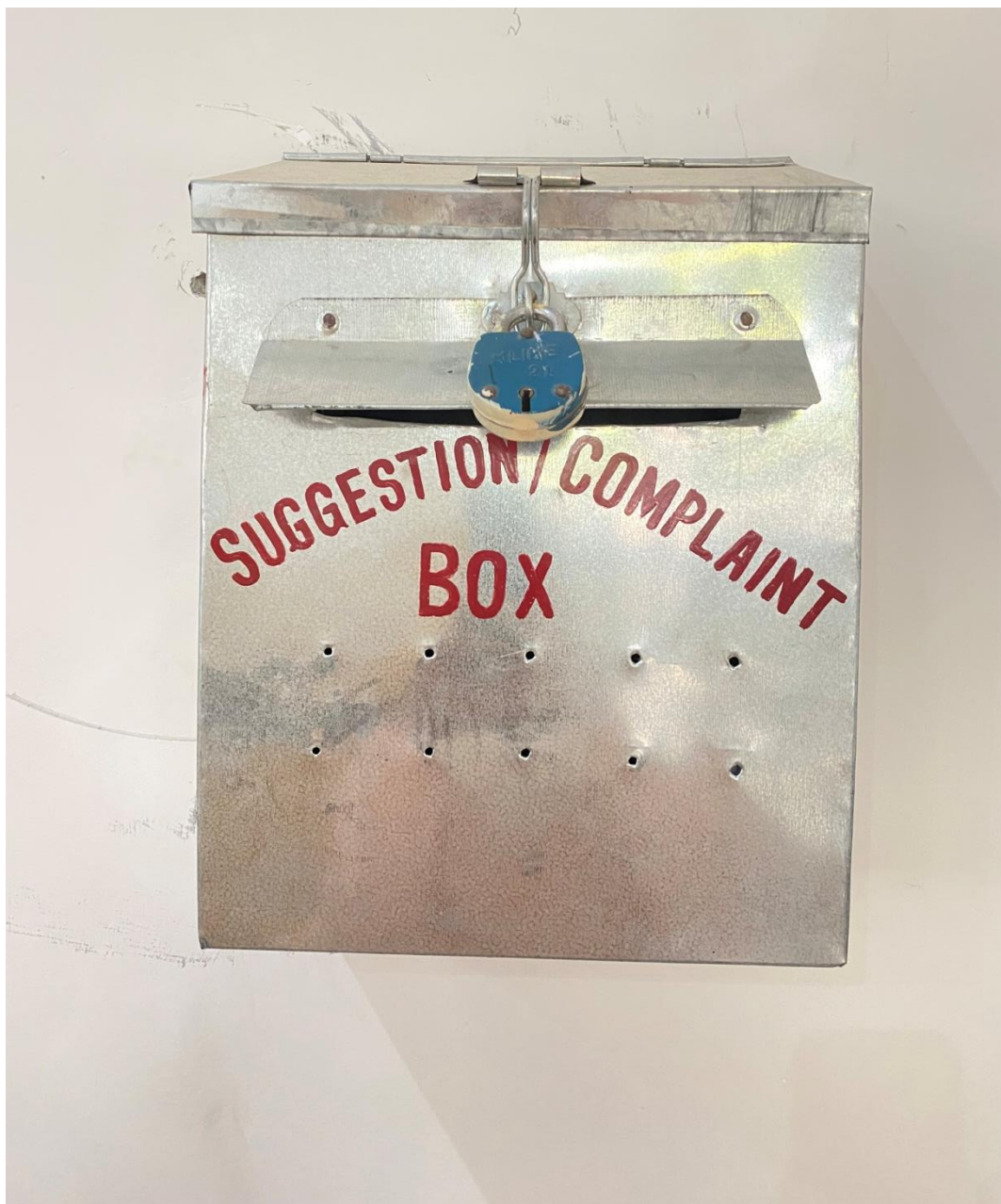
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5. Complaint Box





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6. Case of regularisation of the teaching and non-teaching staff members

➤ Case Forwarding of Teaching Staff



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Ref. No. 17/01/2021

Dated. 19/04/2021

ਸੇਵਾ ਵਿਖੇ

ਡਿਪਟੀ ਡਾਇਰੈਕਟਰ (ਗਰਾਂਟ-2 ਸਾਖਾ)
ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਕਾ) ਪੰਜਾਬ
ਐਸ. ਏ. ਐਸ. ਨਗਰ

ਵਿਸ਼ਾ-ਪ੍ਰਾਈਵੇਟ ਏਡਿਡ ਕਾਲਜਾਂ ਵਿੱਚ ਠੇਕੇ ਦੇ ਅਧਾਰ ਤੇ ਕੰਮ ਕਰ ਰਹੇ ਸਹਾਇਕ ਪ੍ਰੋਫੈਸਰਾਂ ਦੀ 3 ਸਾਲ ਦੀ ਸੇਵਾ ਉਪਰੰਤ ਵੱਖ-ਵੱਖ ਕਮੇਟੀਆਂ ਵਲੋਂ ਕੀਤੇ ਗਏ ਕੰਮ ਕਾਜ ਦਾ ਮੁਲਾਂਕਣ ਰਿਪੋਰਟ ਸਬੰਧੀ।

ਸ੍ਰੀ ਮਾਨ ਜੀ,

ਆਪ ਜੀ ਦੇ ਪੱਤਰ ਮੀਮੇ ਨੰਬਰ 21/5-2018 ਗਰਾਂਟ-1(4)/376 ਮਿਤੀ 01/04/2021 ਦੇ ਸਬੰਧ ਵਿੱਚ ਕਾਲਜ ਦੇ 5 ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਸਾਹਿਬਾਨ ਦੇ ਕੇਸ ਤਿੰਨ ਸਾਲ ਦੇ ਕੰਟਰੈਕਟ ਪੀਰਡ ਪੂਰੇ ਹੋਣ ਉਪਰੰਤ ਆਪ ਜੀ ਨੂੰ ਇਹਨਾਂ ਨੂੰ ਰੈਗੂਲਰ ਕਰਨ ਸਬੰਧੀ ਬਣਤੀ ਮੰਜੂਰੀ ਦੇਣ ਅਤੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਲਈ ਭੇਜੇ ਜਾ ਰਹੇ ਹਨ। ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਸਾਹਿਬਾਨ ਦੇ ਨਾਮ ਹੇਠ ਲਿਖੇ ਹਨ ਜੀ।

1. ਸ਼੍ਰੀਮਤੀ ਗਲੈਕਸੀ ਗੁਪਤਾ (ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਅੰਗਰੇਜੀ) 19-07-2020
2. ਡਾ. ਖੁਸ਼ਨਸੀਬ ਗੁਰਬਖਸ਼ੀਸ਼ ਕੌਰ (ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਪੰਜਾਬੀ) 30.11.2020
3. ਡਾ. ਪਾਇਲ ਸਿੰਗਲਾ (ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਮੈਥੇਮੈਟਿਕ) 30.11.2020
4. ਸ਼੍ਰੀਮਤੀ ਮਨਪ੍ਰੀਤ ਕੌਰ (ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਇਕਨਾਮਿਕਸ) 30.11.2020
5. ਮਿਸ ਗੁਰਬਿੰਦਰ ਕੌਰ (ਅਸੀਸਟੈਂਟ ਪ੍ਰੋਫੈਸਰ ਕੰਪਿਊਟਰ ਐਪਲੀਕੇਸ਼ਨਜ਼) 18.12.2020

ਧੰਨਵਾਦ ਸਹਿਤ

ਆਪ ਜੀ ਦਾ ਹਿਤ

ਪ੍ਰਿੰਸੀਪਲ
19/4/2021

Contact: 84273-60037, 01668-222345

website: www.gnckillianwali.com

email: gncollegekillianwali@yahoo.co.in

Principal
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➤ Case forwarding of Non-Teaching Staff



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Ref. No. 612/DP/2020

Dated. 29/8/2020

ਸੇਵਾ ਵਿਖੇ
ਡਿਪਟੀ ਡਾਇਰੈਕਟਰ (ਕਾ ਤੇ ਯੋ)
ਦਫਤਰ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਕਾ) ਪੰਜਾਬ
ਪੰਜਾਬ ਸਕੂਲ ਸਿੱਖਿਆ ਬੋਰਡ ਕੰਪਲੈਕਸ
ਈ-ਬਲਾਕ ਸੱਤਵੀ ਮੰਜਿਲ, ਫੇਜ਼-8
ਐਸ.ਏ.ਐਸ ਨਗਰ -160062

950/31-8-2020

ਵਿਸ਼ਾ- ਪ੍ਰਾਈਵੇਟ ਏਡਿਡ ਕਾਲਜਾਂ ਵਿੱਚ ਠੇਕੇ ਦੇ ਆਧਾਰ ਤੇ ਕੰਮ ਕਰ ਰਹੇ ਨਾਨ-ਟੀਚਿੰਗ ਸਟਾਫ ਦੀ ਤਿੰਨ ਸਾਲ ਦੀ ਸੇਵਾ ਪੂਰੀ ਹੋਣ ਉਪਰੰਤ ਕੰਮ ਕਾਜ ਦੀ ਮੁਲੰਕਣ ਰਿਪੋਰਟ ਭੇਜਣ ਸਬੰਧੀ।

ਸ੍ਰੀ ਮਾਨ ਜੀ,

ਆਪ ਜੀ ਦੇ ਦਫਤਰ ਮੀਮੋ ਨੰ. 09/2-2020 ਗ-ii(5) /480 ਮਿਤੀ 13.07.2020, ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਜੀ ਨੂੰ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸ੍ਰੀ ਦਵਿੰਦਰਜੀਤ ਸਿੰਘ ਕਲਰਕ ਜੋ ਕਿ ਠੇਕੇ ਦੇ ਆਧਾਰ ਤੇ 12.04.2017 ਨੂੰ ਨਿਯੁਕਤ ਕੀਤਾ ਗਿਆ ਸੀ, ਉਸ ਦੇ ਤਿੰਨ ਸਾਲ ਮਿਤੀ 18.04.2020 ਨੂੰ ਪੂਰੇ ਹੋ ਚੁੱਕੇ ਹਨ। ਇਹ ਕੇਸ ਹੇਠ ਲਿਖੀਆਂ ਸਰਤਾਂ ਅਨੁਸਾਰ ਤਿਆਰ ਕਰ ਕੇ ਆਪ ਜੀ ਨੂੰ ਭੇਜਿਆ ਜਾ ਰਿਹਾ ਹੈ ਜੀ।

1. ਕਾਲਜ ਦੇ ਪ੍ਰਿੰਸੀਪਲ ਵੱਲੋਂ ਤਸਦੀਕ ਕੀਤੀ ਗਈ ਰਿਪੋਰਟ ਜਿਸ ਵਿੱਚ ਕਲਰਕ ਦੇ ਵਿਰੁੱਧ ਕਿਸੇ ਕਿਸਮ ਦੀ ਸਿਕਾਇਤ/ਪੜਤਾਲ ਪੇਡਿੰਗ ਨਹੀਂ ਹੈ।
2. ਕਲਰਕ ਦੀਆਂ ਤਿੰਨ ਸਾਲਾਂ ਦੀਆਂ ਅਸਲ ਗੁਪਤ ਰਿਪੋਰਟਾਂ (ਏ.ਸੀ.ਆਰਜ)
3. ਡੀ.ਪੀ.ਆਈ ਕਾਲਜਾਂ ਵੱਲੋਂ ਜਾਰੀ ਕੀਤੀ ਗਈ ਅਪਰੂਵਲ ਦੀ ਕਾਪੀ (ਪ੍ਰਿੰਸੀਪਲ ਵੱਲੋਂ ਤਸਦੀਕ ਸੁਦਾ)

ਧੰਨਵਾਦ ਸਹਿਤ

ਆਪ ਜੀ ਦਾ ਹਿਤ

Principal
GURU NANAK COLLEGE
Killianwali (Sri Muktsar Sahib)

Contact: 84273-60037, 01668-222345

Principal
Guru Nanak College
Killianwali (Sri Muktsar Sahib)



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Ref. No. 613/DPI/2020

Dated 29/08/2020

ਸਰਟੀਫਿਕੇਟ

ਇਹ ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਸ੍ਰੀ ਦਵਿੰਦਰਜੀਤ ਸਿੰਘ ਜੋ ਕਿ ਮਿਤੀ 12.04.2017 ਨੂੰ ਬਤੌਰ ਕਲਰਕ ਨਿਯੁਕਤ ਕੀਤਾ ਗਿਆ ਸੀ। ਉਸਦੇ ਤਿੰਨ ਸਾਲ ਮਿਤੀ 18.4.2020 ਨੂੰ ਪੂਰੇ ਹੋ ਚੁੱਕੇ ਹਨ ਅਤੇ ਸ੍ਰੀ ਦਵਿੰਦਰਜੀਤ ਸਿੰਘ ਕਲਰਕ ਦੇ ਵਿਰੁੱਧ ਕਿਸੇ ਕਿਸਮ ਦੀ ਸ਼ਿਕਾਇਤ / ਪੜਤਾਲ ਪੈਡਿੰਗ ਨਹੀਂ ਹੈ।

ਪ੍ਰਿੰਸੀਪਲ Principal
GURU NANAK COLLEGE
Killianwali (Sri Muktsar Sahib)



Contact: 84273-60037, 01668-222345
website: www.gnckillianwali.com email: gncollegekillianwali@yahoo.co.in

Principal
Guru Nanak College
Killianwali (Sri Muktsar Sahib)



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ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ, ਕਿਲਿਆਂਵਾਲੀ (ਸ੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ)

1	ਕਰਮਚਾਰੀ ਦਾ ਨਾ	ਦਵਿੰਦਰ ਜੀਤ ਸਿੰਘ, ਕਲਰਕ
2	ਕਾਲਜ ਦਾ ਨਾ	ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ, ਕਿਲਿਆਂਵਾਲੀ (ਸ੍ਰੀ ਮੁਕਤਸਰ ਸਾਹਿਬ)
3	ਕੀ ਸਰਕਾਰ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਟਾਈਪਿੰਗ ਟੈਸਟ (ਪੰਜਾਬੀ ਅਤੇ ਅੰਗਰੇਜੀ) ਨਿਯੁਕਤੀ ਸਮੇਂ ਪਾਸ ਕੀਤਾ ਗਿਆ ਹੈ ਜਾਂ ਨਹੀਂ	ਹਾਂ ਜੀ ਸਰਕਾਰ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਟਾਈਪਿੰਗ ਟੈਸਟ (ਪੰਜਾਬੀ ਅਤੇ ਅੰਗਰੇਜੀ) ਨਿਯੁਕਤੀ ਸਮੇਂ ਪਾਸ ਕੀਤਾ ਗਿਆ ਹੈ ਜੀ
4	ਕੀ ਦਸਵੀਂ ਜਮਾਤ ਵਿੱਚ ਪੰਜਾਬੀ ਵਿਸ਼ਾ ਪਾਸ ਹੈ ਜਾਂ ਨਹੀਂ	ਹਾਂ ਜੀ
5	ਮੁਢਲੀ ਯੋਗਤਾ	ਬੀ. ਏ.
6	ਪ੍ਰਤੀਸ਼ਤ	46%
7	ਕੀ ਸਰਕਾਰ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਟਾਈਪਿੰਗ ਟੈਸਟ (ਪੰਜਾਬੀ ਅਤੇ ਅੰਗਰੇਜੀ) ਨਿਯੁਕਤੀ ਤੋਂ ਪਹਿਲਾਂ ਕੰਪਿਊਟਰ ਦਾ ISO ਸਰਟੀਫਿਕੇਟ / ਕੋਰਸ ਪਾਸ ਕੀਤਾ ਗਿਆ ਹੈ ਜਾਂ ਨਹੀਂ	ਹਾਂ ਜੀ ਸਰਕਾਰ ਦੀਆਂ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਟਾਈਪਿੰਗ ਟੈਸਟ (ਪੰਜਾਬੀ ਅਤੇ ਅੰਗਰੇਜੀ) ਨਿਯੁਕਤੀ ਤੋਂ ਪਹਿਲਾਂ ਕੰਪਿਊਟਰ ਦਾ ISO ਸਰਟੀਫਿਕੇਟ / ਕੋਰਸ ਪਾਸ ਕੀਤਾ ਗਿਆ ਹੈ
8	ਹੋਰ ਕੋਈ ਯੋਗਤਾ	ਐਮ ਏ ਯੋਗਾ ਚਲ ਰਹੀ ਹੈ ਜੀ
9	ਪ੍ਰਤੀਸ਼ਤ	ਕੋਈ ਨਹੀਂ
10	ACR Year 1	Good
11	ACR Year 2	Good
12	ACR Year 3	Good
13	ਉਦਯੋਗ ਗ੍ਰੇਡਿੰਗ	Good
14	ਇੰਫਰਮੇਸ਼ਨ ਜਾਂ ਕੋਰਟ ਕੇਸ ਦਾ ਸਟੇਟਸ	ਕੋਈ ਨਹੀਂ
15	ਜਨਮ ਮਿਤੀ	06-05-1989
16	ਨਿਯੁਕਤੀ ਦੀ ਮਿਤੀ	12.04.2017
17	ਨਿਯੁਕਤੀ ਦੇ ਸਮੇਂ ਉਮੀਦਵਾਰ ਦੀ ਉਮਰ	28 ਸਾਲ
18	ਮਿਤੀ 30.06.2020 ਤਕ ਤਿੰਨ ਸਾਲ ਪੂਰੇ ਹੋਣ ਦੀ ਮਿਤੀ	18.04.2020
19	ਗੈਰ ਹਾਜਰੀ ਦਾ ਵੇਰਵਾ ਜੇ ਕੋਈ ਹੋਵੇ	ਕੋਈ ਨਹੀਂ
20	ਡੀ. ਪੀ. ਆਈ (ਕਾ) ਦੀ ਅਪਰੂਵਲ	ਹੁਕਮ ਨੰ 11/2-2018 ਗ੍ਰਾਂਟ -11 (4) ਮਿਤੀ 09.03.2018 (ਕਾਪੀ ਨਾਲ ਨੱਥੀ)
21	ਕੀ ਤਿੰਨ ਸਾਲਾਂ ਦੌਰਾਨ ਬਿਨਾਂ ਤਨਖਾਹ ਛੁਟੀ ਲਈ ਹੈ ਜਾਂ ਨਹੀਂ	08.07.19 ਤੋਂ 14.7.19 ਕੁਲ 7 ਦਿਨ ਬਿਨਾਂ ਤਨਖਾਹ ਛੁਟੀ ਲਈ ਹੈ।
22	ਪੁਲਿਸ ਵੈਰੀਫਿਕੇਸ਼ਨ ਰਿਪੋਰਟ	ਕੋਈ ਕੇਸ ਪੇਡਿੰਗ ਨਹੀਂ (ਕਾਪੀ ਨਾਲ ਨੱਥੀ)
23	ਕੀ ਵਿਦਿਅਕ ਸਰਟੀਫਿਕੇਟਾਂ ਦੀ ਵੈਰੀਫਿਕੇਸ਼ਨ ਸਬੰਧਤ ਸੰਸਥਾ, ਬੋਰਡ ਜਾਂ ਯੂਨੀਵਰਸਿਟੀ ਵਲੋਂ ਕਰਵਾਈ ਗਈ ਹੈ ਜਾਂ ਨਹੀਂ	ਵੈਰੀਫਿਕੇਸ਼ਨ ਲਈ ਭੇਜੇ ਗਏ ਹੋ ਜੀ।
24	ਕੀ ਗਠਿਤ ਕਮੇਟੀ ਵਲੋਂ ਕਰਮਚਾਰੀ ਨੂੰ ਰੈਗੂਲਰ ਕਰਨ ਦੀ ਸਿਫਾਰਿਸ਼ ਕੀਤੀ ਹੈ ਜਾਂ ਨਹੀਂ	ਹਾਂ ਜੀ ਗਠਿਤ ਕਮੇਟੀ ਵਲੋਂ ਕਰਮਚਾਰੀ ਨੂੰ ਰੈਗੂਲਰ ਕਰਨ ਦੀ ਸਿਫਾਰਿਸ਼ ਕੀਤੀ ਗਈ ਹੈ ਜੀ
25	ਵਿਸ਼ੇਸ਼ ਕਥਨ	ਕੋਈ ਨਹੀਂ

Enc. :- 10th, 12th, B.A. I, II, III DMC Attested copy, BA Degree

Computer ISO Certificate, Degree, DPI
Approval, Police verification, NO pending
Case Certificate

[Signature]
Principal
G.N. College, Killianwali
(Sri Muktsar Sahib)

[Signature]
Principal
Guru Nanak College
Killianwali (Sri Muktsar Sahib)

7. Staff Meetings

30.7.2021.

A general Meeting of Teaching Staff will be held on 31.7.2021 in the office of Principal at 12:00 noon.

Staff Secretary Principal

The agenda of the meeting is as follows:

1. Admission Process
2. NAAC Preparation (S.S.R.) & Feed back
3. On line/off line classes in new session
4. Any other with the permission of chair.

Proceedings Principal

This was the last meeting of this session in connection with the first agenda of Admission Process, free coaching classes of New Students (10+2 passout) were conducted from 6th July to 31st July 2021. 50 small banners had been created in different areas of Punjab & Haryana for the advertisement of college. 10 Students from Arts and Commerce have been benefited the Early Bird Concession of Rs. 100/- while registering themselves as early as possible.

11. On line registrations have been completed. It was suggested by the staff members that repeated efforts like phone calls should be done for admission purposes. Even the personal links should be utilised for our own institute.

It was also suggested



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SNO	Name
1	Dr.Surinder Singh Thakur
2	Dr.Kulwinder Singh Sandhu
3	Smt.Surinder Kapila
4	Sh.Amit Behal
5	Smt.Usha Rani
6	Dr.Seema Rani
7	Dr.Bharat Bhushan
8	Mrs. Galaxy Gupta
9	Dr.Khushnasib Kaur
10	Mrs.Manpreet Kaur
11	Dr.Payal Singla
12	Miss Gurbinder Kaur
14	Mr.Prince Singla
15	Sh. Ashish Baghla

Handwritten signatures and initials next to the names in the table:
1. *Dr. Surinder Singh Thakur*
2. *Dr. Kulwinder Singh Sandhu*
3. *Smt. Surinder Kapila*
4. *Sh. Amit Behal*
5. *Smt. Usha Rani*
6. *Dr. Seema Rani*
7. *Dr. Bharat Bhushan*
8. *Mrs. Galaxy Gupta*
9. *Dr. Khushnasib Kaur*
10. *Mrs. Manpreet Kaur*
11. *Dr. Payal Singla*
12. *Miss Gurbinder Kaur*
14. *Mr. Prince Singla*
15. *Sh. Ashish Baghla*



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by the Principal sir that a Notice regarding the Online classes should be uploaded through telegram and different WhatsApp groups. An advertisement of the admission of B.A.I / B.Com.I should be given in 'Dusse ki Doo' newspaper, on website etc. Even the E-banner should be displayed on website, twitter, Facebook etc.

It was suggested by Principal sir that Self Study Report of NAAC should be uploaded as soon as possible. He further suggested that after doing modification by QAAC members in 10 or 15 days, it should be submitted or uploaded as early as possible.

It is yet to decide whether the online/off line mode of teaching will be possible in the coming session. This will be possible as per the directives given by Punjab Government and Punjab University Chandigarh.

There was a suggestion that from now onwards Mentors should be appointed for Arts department. There would be one mentor for 25 students which would have all responsibility of those 25 students. Deptt. of Commerce will assign the duties of mentors as usual.

Research Committee has discussed the published work of staff members. Near about 20 papers published in U.G.C. case list journals, chapters in edited books, E-conference



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proceedings, Peer Reviewed journals and Scope Indexed International Journals through E-mail id gnc.srswat1956@gmail.com upto 30th June 2021.

Then the matter of Feed-back was discussed in the meeting that the Advisory Committee has already circulated the Feedback (on line) forms to the students, parents, Alumni and teachers for the session 2020-21. Student Satisfaction Survey form was also circulated online. As the information collected through Feedback is Confidential so, only the Principal Sir can check the feedback & act accordingly in next meeting. If there is some induction for request for the teachers on the basis of this feedback.

As the Admission Process is going to start from 9th August, so it was decided in this meeting that every teacher would prepare the Teaching Plan of their respective subjects. All the staff members were directed to inform the students coming for admission about the program outcomes & course outcomes which are available on the college website for ready reference.

It was also decided in this meeting that awareness about Women Cell/ Internal Complaints Committee should be given to the staff so that they can submit



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At last a new point related to real life experience of academics by students was discussed and it was finalized to have one day in every week for one class to have experiential learning only on that day by one teacher only and there was a suggestion to display the list of Committees on the College Notice Board for the information of all.



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